

**OFFICER DELEGATION
SCHEME
RECORD OF OPERATIONAL
DECISION**

TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 04/04/2020	Ref No: 102
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: Streetscene Maintenance – Provision of a Winter Service Weather Station	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	YES
(ii) in accordance with Council Policy	YES
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	



Details of Operational Decision Taken [with reasons]:

Commission Vaisala Ltd. to supply, install and maintain a weather station to support winter service in accordance with the attached quotation.

Supply and installation costs of £22,360.00 are to be met the 2020/21 Capital Programme.

Ongoing maintenance costs of £2,710.50 per annum are to be met from existing Winter Service revenue budgets.

Vaisala are the current AGMA supplier for weather stations under the current Weather Bureau Contract.

Decision taken by:	Signature:	Date:
Neil Long, Assistant Director		02/04/2020
Executive Director or Chief/Senior Officer		03/04/2020
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**